

March 9, 2021

Dear Parents,

The Child Care Automated Attendance (CCAA) recording system will be discontinued on March 31, 2021. If you have a card and are able to use it, continue to do so until March 31, 2021. Your child care provider will be responsible for reporting your attendance directly to Child Care Services (CCS) until a new parent portal system is put in place. Effective immediately, CCS will no longer be reissuing CCAA cards.

The Texas Workforce Commission will be reinstating attendance requirements effective April 1, 2021. As a reminder your child (ren) may not exceed 40 absences during your eligibility period. If a child exceeds the number of allowed absences, you will receive a termination notice and services will end in 15 days and the child will be ineligible for 60 days. CCS will resume mailing absence notifications to parents when children receive 15 absences and again when children receive 30 absences.

If you have questions about this letter or your child care assistance, please contact your caseworker using the contact information below.

Thank you,

Jessica Fuson
Child Care Program Specialist
300 Cheyenne Drive
Killeen, TX 76542

Killeen Office 254-200-2009

or

Barbara Broussard	200-2258
Diana Calabrese	200-2254
Stacie Carter	200-2259
Candace Forbes	200-2252
Patrice Gayle	200-2256
Angela Williams	200-2251

Temple Office 254-742-4400

or

Kirk Eggleston	742-4546
Dani Rubio	742-4545
Danielle Woodward	742-4563